

Article I: Name of Organization

Faculty of Business & Economics Ph.D. Association

Article II: Statement of Purpose

The Ph.D. Association aims to enrich the quality of social and academic life for doctoral students in the University of Melbourne's Faculty of Business & Economics.

Article III: Eligibility for Membership

Any registered doctoral student in the Faculty of Business & Economics is automatically a member.

Article IV: Officer Job Descriptions

The officers and their responsibilities are as follows:

All committee members:

- Collectively responsible for making the planned events happen. Provide practical help when needed.

President:

- * Head of the organization and organizationally responsible for the association's activities.
- * Responsible for running a financially sound operation.
- * Oversees all areas of responsibility and approves of all major decisions. Has veto rights over any decision of the association.
- * Responsible for appropriately responding to criticisms of the associations dispositions and doings from the community.
- * Represents the doctoral student community in meetings with deans, faculty, media and other offices as needed. Takes care of all formal correspondence.
- * Allocates budget shares to the officer roles as and when required.
- * Responsible for putting together a brief annotated half yearly overview of the activities and dispositions. The review states goals and assesses achievement. The report of the president is subject to unanimous approval of the rest of the Association.
- * Provides practical help in the execution of any event that are organized.

Secretary:

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Vice president:

- * Supports and steps in for the president whenever needed.
- * Provides practical help for whatever events are being organized.

Budgetary committee:

- * Handles all payments to vendors and reimburses students for related expenses.
- * Supports the presidents in the financial planning.
- * Provides financial budgets for each event the association puts on.
- * Provides practical help for whatever events are being organized.

Social committee:

- * Responsible for organizing all the organizations social events.
 - * Makes a tentative plan at the start of each quarter for the planned events that identifies:
 - Identify what social micro targets the PA should achieve.
 - How to achieve them through getting gear, organize events, etc.
 - Associated costs and benefits.
- and concludes brief ex post evaluations of the effectiveness of the events.
- * Plans PAS labour input for the various events.
 - * Provides practical help for whatever events are being organized.

Department chairs:

- * Responsible for gathering feedback from student body within each respective department about the Ph.D. Association, the department's operation, and students general well-being.
- * Ensures each department is informed on the Ph.D. doings and proper marketing of events.
- * Provides practical help for whatever events are being organized.

Article V: Elections

The first three officers are elected by majority vote of the Ph.D. student body at the start of each year. If a potential officer runs unopposed, then the ballot will ask whether voters approve of the candidate serving in the position or not. If the "no" option gets more votes than the sole candidate, then it is the responsibility of the outgoing PhD Association to find another candidate and run another election until the position can be filled.

Article VI: Resignations

If the president resigns before completing his or her term, the vice-president will immediately assume the president's title and responsibilities. If no vice-president is available, the position will be offered to the treasurer, and finally the social committee members (in alphabetical order by last name). This person will serve as acting president until a new permanent president is found and elected by majority vote of the remaining officers. If any officer other than the president resigns before completing his or her term, the position will be filled by presidential appointment. The remaining officers must unanimously approve the president's selection.

If an officer becomes unable or unwilling to fulfill his or her duties, he or she can be removed from office by unanimous vote of the remaining officers and he may not run for PhD Association office again.

Article VII: Dissolution of Organization

If and when the PhD Association should ever be dissolved, all substantial property will be auctioned off to the doctoral student body. The proceeds from the auction, along with all remaining funds, will be distributed equally among all registered doctoral students in the FBE and MBS.

Article VIII: Procedure to Amend the Constitution

The constitution can be amended by majority vote of the officers. Any amendments must be reported to the student body with fourteen days.

